

FCA explains RegData: video transcript

Requesting a resubmission

A 'data item' is each individual form you need to fill in, eg CCR007, FSA001.

A 'return' is all data items due for the same reporting period, due on the same due date.

This video explains how to search for a data item you have previously submitted and request a resubmission.

For all data items initially submitted after 31 December 2016, you can request a resubmission online via RegData.

Select Submission History along the top of the screen.

To find a data item, scroll through the list of returns and click on the + symbol for the relevant return.

Or use the Search Returns option at the top of the screen.

Once you've found the applicable data item, select it.

Click request resubmission.

In the pop-up box, select a reason from the drop-down menu.

Provide further details in the text box.

Once completed, click on confirm.

After you've requested your resubmission, you'll see a confirmation message at the top of the screen.

You will now be able to find the data item(s) you wish to resubmit in your Reporting Schedule.

For data items initially submitted before 31 December 2016, please complete a SUP15 form with the details of the resubmission and send it to our Contact Centre: firm.queries@fca.org.uk

However, the following data items can be resubmitted on RegData regardless of when they were initially submitted: AIF, PSD, FSA056, FSA057, REP017, REP017a, REP017b, REP018, REP020, PS Complaints, XBRL.

Watch more explainer videos: www.fca.org.uk/firms/regdata/resources